

**Sugar Grove Township  
Community Mental Health 708 Board Meeting  
Monday, October 26, 2020**

**MINUTES**

President Sally Bruce called the regular meeting of the Sugar Grove Township Mental Health 708 Board to order at 7:02 PM on Monday, October 26, 2020 via videoconference.

Members Present: Sally Bruce, Denise Claessens, Lisa Campise, Cathy Hoyda, Pamela Olsen, Lisa Sestak

Members Absent: Alison Squires

Also present: Carol Alfrey, Conley Outreach Community Services  
Colleen Balija, INC Board  
Dalila Alegria, INC Board

President Bruce asked for approval of the minutes of the June 8, 2020 meeting. Upon a motion by Lisa Sestak and second by Lisa Campise, the minutes were unanimously approved.

Executive Director Dalila Alegria asked for nominations for the offices of President and Secretary of the Sugar Grove Township Community Mental Health 708 Board for FY21. Bruce was nominated for the office of President and Cathy Hoyda for the office of Secretary by Campise. This motion was seconded by Denise Claessens. Both nominees were unanimously elected to serve for FY21.

Under the Staff Report, Conley Outreach Executive Director Carol Alfrey gave the West Towns report on the clients and activities. She stated 53 new clients were served, 86 total contacts were made, and 64 referred out. Sugar Grove clients served included 29 new clients and 49 year to date. Activities included, WTCRT meeting, Kaneland Coalition had its first virtual meeting, Good Grief Camp had a virtual meeting with several staff and campers, and other happenings detailed in the report that was handed out. With mixed feelings Alfrey announced her retirement effective December 31, 2020. Board members praised her for all her work throughout the years and thanked her.

Executive Director Dalila Alegria reported on the INC Board finances for the period of July 1, 2020, through August 31, 2020. Tax revenues reported are higher than what it was last year at this time. Expenses are at \$392,884. Overall, Net Income is \$541,119.

Administrative Assistant Colleen Balija reviewed the audited FY20 service statistics and noted that 560 residents received 2,467 units of service. Building stats for the year included 10 residents served with 877 units of service. For the first two months of FY21, there were 81 residents receiving 267 units of service and the building stats reported 2 residents receiving 8 units of service. A description of the 33 programs funded by INC for FY21 was provided to members.

Alegria also reviewed the 708 Tax Receipts to date. We have received \$119,264 in tax levies year to date from Sugar Grove Township. This represents 98.29% of the total levy at \$121,342.

Under New Business, Alegria reviewed the FY20 Annual Report, noting that the layout was the same as last year with minor design changes and updated pictures.

Alegria reviewed the 2019-20 Audit, which indicated no findings and no recommendations by the auditor.

Under the INC Board Liaison Report, Hoyda reported on the funding of Simply Destinee.

Under Other, Hoyda reported the need for DSP workers at AID.

There being no further business to come before the Board, the meeting was adjourned on a motion by Hoyda, second by Pam Olsen and a unanimous vote at 7:35 PM.

Respectfully submitted,

Cathy Hoyda  
Secretary