

**INC BOARD, NFP  
BOARD OF DIRECTORS MEETING  
Monday, September 28, 2020**

**MINUTES**

**Members Present:** Kathy Hooey, James Hopp, Cathy Hoyda, Evelyn Hull, Marilyn Jacobsen, Terry Lanthrum, Ken Rojek, Alicia Schatteman, Eva Serrano, Joanne Tosch, TJ Vaughan, John Whildin, Michael Yagen

**Members Absent:** Joel Grámirez, Russ Wolf

**Staff present:** Dalila Alegria, Dagoberto Contreras, Colleen Balija

**Guest Present:** None

The meeting of the Board of Directors of INC Board, NFP, for September 28, 2020 was called to order at 7:04 PM via conference call by President Ken Rojek. A roll call sign in sheet was completed by Administrative Assistant Colleen Balija.

Rojek asked for approval of the Agenda. John Whildin made the motion to accept the agenda, with a second by Evelyn Hull. The motion was unanimously approved.

Under Introductions, Executive Director Dalila Alegria introduced new board members Alicia Schatteman and Joanne Tosch.

Under Presentations, Operations Manager Dagoberto Contreras explained the Mental Health Act, Levy process, and PTELL. This information is available on the INC Board website section for board members.

Under Action Items, Rojek asked for the approval of the Consent Agenda. TJ Vaughan made a motion to approve and, with a second by Kathy Hooey, it was unanimously approved.

Rojek shared the results from the Finance Committee meeting with the auditor, recognizing that there were no modifications and the INC Board had another clean audit. He asked for the approval of the Audit. Michael Yagen made a motion to approve and, with a second by Eva Serrano, it was unanimously approved.

Rojek presented the Annual Report. Serrano suggested minor edits. Rojek encouraged township liaisons to have the Annual Report published on their respective township websites. Rojek asked for approval of the Annual Report with the amendment. James Hopp made a motion to approve, with a second from Hull, it was unanimously passed.

Under Discussion Items, Alegria reported that the Federal and IL 990s are available on the INC Board website. A link was provided to the board for review and discussion.

Under Information Items, Alegria went through the ED Report and highlighted a few of the items.

Baliya reviewed the audited and unaudited Statistics. For the audited FY20 report, Baliya noted that 8,849 residents received 105,652 units of service. Building Stats for the year were 263 served with 32,422 units of service. For the unaudited report ending 8/31/20, 5,670 residents received 14,565 units of service. Building stats for the same period were 33 served with 811 units of service.

Contreras reported that INC has received \$1,526,722 in tax levies to date. This represents 77% of the total levy of \$1,972,654.

Contreras reported that the Program Committee Roundtable with agency Executive Directors will be held on November 12, 2020 at 9:00 AM. Anyone interested in attending may contact Contreras.

Contreras discussed the recipients of the scholarships that INC funds.

Alegria reported an update on Property & Facilities, highlighting a few items and answering questions from the board.

Under Open Discussion, Rojek reviewed H.R. Policies that need to be updated. The board will receive a detailed packet of the requested updates to review. The changes will be up for approval at the November meeting.

There being no further business to come before this board, Whildin motioned for an adjournment and a second by Marilyn Jacobsen, and it was unanimously passed to adjourn the meeting at 8:12 PM.

Respectfully submitted,

Marilyn Jacobsen, Secretary