

**Virgil Township
Community Mental Health 708 Board Meeting
Thursday, June 18, 2020**

MINUTES

President Rita Campbell called the regular meeting of the Virgil Township Mental Health 708 Board to order at 7:05 PM on Thursday, June 18, 2020 via videoconference.

Members Present: Rita Campbell, Jean Fabrizius, Ted Janecek, Michael Yagen

Members Absent: Mary Larsen, Peg Yagen, Georgianna Zakosek

Also present: Dalila Alegria, INC Board
Dagoberto Contreras, INC Board
Colleen Baliya, INC Board
Carol Alfrey, Conley Outreach Services

Campbell asked for approval of the minutes of the March 5, 2020 meeting. Upon a motion by Ted Janecek and second by Jean Fabrizius, the minutes were unanimously approved.

Conley Outreach Executive Director Carol Alfrey gave the West Towns report on the clients and activities of Conley Outreach. She explained the new processes put in place during the stay at home order do to COVID-19. Good Grief Camp has been canceled this year due to the pandemic.

Under the Financial Report, Operations Manager Dagoberto Contreras reported on the INC Board finances for the period through April 30,2020. Overall, Net Income is \$233,484.01.

Administrative Assistant Colleen Baliya reviewed the unaudited client statistics for the fiscal year through April 30, 2020. She reported that 67 Virgil Township residents received 673 units of service for that period. She also presented the building statistics for the same period, reporting that 1 Virgil resident received 186 units of service.

Executive Director Dalila Alegria reviewed the 2019 Tax Extension Report. She reported that the levy request was \$19,727 and the extension is \$19,284.

Alegria reviewed the preliminary 2020-2021 budget and noted numerous decreases in many expense lines and an increase to rental income.

Contreras presented the approved 2020-2021 Allocations. Contreras reviewed the process used by the Program Committee and the different factors considered in coming to its recommendations.

Under New Business, Baliya informed the board that new Conflict of Interest forms for FY21 may be sent directly to her once completed.

Alegria shared the recommendation from the INC Board to the Virgil Township 708 Board for the proposed 2020 mental health tax levy. The increase would be for the 2.3% Consumer Price Index

(CPI) allowed under the tax cap, plus any additional levy allowed due to new construction. Michael Yagen made the motion to accept the recommendation for the increase to the township board. The motion was seconded by Campbell and passed unanimously. Staff will forward the recommendation to Supervisor Kenneth Gilkey.

Contreras presented the 708 Board with the proposed meeting schedule for 2020-21. Campbell made the motion to accept the schedule as proposed. The motion was seconded by Fabrizius and passed unanimously.

Alegria reported that two board members, Rita Campbell and Michael Yagen, had terms expiring on June 30, 2020. They both graciously agreed to be re-appointed to another 4-year term. The request for re-appointment will be sent to Supervisor Kenneth Gilkey.

Contreras also invited 708 board members to volunteer to participate in one of two different INC Board committees. Descriptions of each committee were discussed and interested board members should contact him directly.

There being no further business to come before the Board, the meeting was adjourned on a motion by Janecek, and seconded by Yagen and a unanimous vote at 7:40 PM.

Respectfully submitted,

Georgianna Zakosek
Secretary