

**Kaneville Township  
Community Mental Health 708 Board Meeting  
Monday, June 15, 2020**

**MINUTES**

President Kathy Hooley called the regular meeting of the Kaneville Township Mental Health 708 Board to order at 7:01 PM on Monday, June 15, 2020 via videoconference.

Members Present: Jan Gramley, Kathleen Hooley, Jennifer Long, Jody Springsteen, Jeanette Wampach, Al Withey

Members Absent: Kenneth Schultz

Also present: Dalila Alegria, INC Board  
Dagoberto Contreras, INC Board  
Colleen Balija, INC Board  
Carol Alfrey, Conley Outreach Services

Hooley asked for approval of the minutes of the February 3, 2020 meeting. Upon a motion by Jennifer Long and second by Jan Gramley, the minutes were unanimously approved.

Conley Outreach Executive Director Carol Alfrey gave the West Towns report on the clients and activities of Conley Outreach. She explained the new processes put in place during the stay at home order due to COVID-19. Good Grief Camp has been canceled this year due to the pandemic.

Under the Financial Report, Operations Manager Dagoberto Contreras reported on the INC Board finances for the period through April 30, 2020. Overall, Net Income is \$233,484.01.

Administrative Assistant Colleen Balija reviewed the unaudited client statistics for the fiscal year through April 30, 2020. She reported that 94 Kaneville Township residents received 276 units of service for that period. She also presented the building statistics for the same period, reporting that 1 Kaneville resident received 3 units of service.

Executive Director Dalila Alegria reviewed the 2019 Tax Extension Report. She reported that the levy request was \$14,400 and the extension is \$14,348.

Alegria reviewed the preliminary 2020-2021 budget and noted numerous decreases in many expense lines and an increase to rental income.

Contreras presented the approved 2020-2021 Allocations. Contreras reviewed the process used by the Program Committee and the different factors considered in coming to its recommendations.

Under New Business, Alegria shared the recommendation from the INC Board to the Kaneville Township 708 Board for the proposed 2020 mental health tax levy. The increase would be for the 2.3% Consumer Price Index (CPI) allowed under the tax cap, plus any additional levy allowed due to new construction. Gramley made the motion to accept the recommendation for the increase to

the township board. The motion was seconded by Jody Springsteen and passed unanimously. Staff will forward the recommendation to Supervisor Al Withey.

Balija informed the board that new Conflict of Interest forms for FY21 may be sent directly to her once completed.

Contreras presented the 708 Board with the proposed meeting schedule for 2020-21. Jeanette Wampach made the motion to accept the schedule as proposed. The motion was seconded by Long and passed unanimously.

Alegria reported that two board members, Jennifer Long and Jody Springsteen, had terms expiring on June 30, 2020. They both graciously agreed to be re-appointed to another 4-year term. The request for re-appointment will be sent to Supervisor Al Withey.

Contreras also invited 708 board members to volunteer to participate in one of two different INC Board committees. Descriptions of each committee were discussed and interested board members should contact him directly.

There being no further business to come before the Board, the meeting was adjourned on a motion by Gramley, second by Withey and a unanimous vote at 7:51 PM.

Respectfully submitted,

Jan Gramley  
Secretary