

Batavia Township  
Community Mental Health 708 Board Meeting  
Thursday, May 28, 2020

MINUTES

President Howard Katz called the regular meeting of the Batavia Township Mental Health 708 Board to order at 7:01 PM on Thursday, May 28, 2020 via conference call.

Members Present: Garry Brown, Nancy Hubbard, Howard Katz, Helen Sue Krol, Nancy Murphy, TJ Vaughan, John West

Members Absent: NONE

Also present: Dalila Alegria, INC Board  
Dagoberto Contreras, INC Board  
Colleen Balija, INC Board

President Katz asked for approval of the minutes of the February 06, 2020 meeting. Upon a motion by Sue Krol and second by Nancy Murphy, the minutes were unanimously approved.

Under the Financial Report, Operations Manager Dagoberto Contreras reported on the INC Board finances for the fiscal year through April 30, 2020. Overall, Net Income is \$233,484.01.

Administrative Assistant Colleen Balija reviewed the unaudited client statistics for the fiscal year through April 30, 2020. She reported that 1,631 Batavia Township residents received 24,495 units of service for that period. She also presented the building statistics for the same period, reporting that 25 Batavia residents received 3,216 units of service.

Executive Director Dalila Alegria reviewed the 2019 Tax Extension Report. She reported that the levy request was \$398,800 and the extension is \$398,810.

Alegria reviewed the preliminary 2020-2021 budget and noted numerous decreases in many expense lines and an increase to rental income.

Program Committee Chair T.J. Vaughan presented the approved 2020-2021 Allocations. Vaughan reviewed the process used by the Program Committee and the different factors considered in coming to its recommendations.

Under New Business, Alegria shared the recommendation from the INC Board to the Batavia Township 708 Board for the proposed 2020 mental health tax levy. The increase would be for the 2.3% Consumer Price Index (CPI) allowed under the tax cap, plus any additional levy allowed due to new construction. Krol made the motion to accept the recommendation for the increase to the township board. The motion was seconded by Garry Brown and passed unanimously. Staff will forward the recommendation to Supervisor Leigh Tracy.

Balija informed the board that new Conflict of Interest forms for FY21 may be sent directly to her once completed.

Contreras presented the 708 Board with the proposed meeting schedule for 2020-21. John West made the motion to accept the schedule as proposed. The motion was seconded by Krol and passed unanimously.

Alegria reported that two board members, Vaughan and Murphy, had a term expiring on June 30, 2020. Both graciously agreed to be re-appointed to another 4 year term. The request for re-appointment will be sent to Supervisor Leigh Tracy.

Contreras also invited 708 board members to volunteer to participate in one of two different INC Board committees. Descriptions of each committee were discussed and interested board members should contact him directly.

Alegria shared that the WellBatavia Festival and other festivals INC participates in have been cancelled due to COVID-19.

There being no further business to come before the Board, the meeting was adjourned on a motion by Vaughan, second by West and a unanimous vote at 7:38 PM.

Respectfully submitted,

Garry Brown  
Secretary