

**Blackberry Township
Community Mental Health 708 Board Meeting
Thursday, June 4, 2020**

MINUTES

President Terry Lanthrum called the regular meeting of the Blackberry Township Mental Health 708 Board to order at 7:01 PM on Thursday, June 4, 2020 via conference call.

Members Present: Dave Anderson, Stephanie Butler, Terry Lanthrum, Lois Mack, Caryn Spitzer

Members Absent: Donna Harner, Tim Norris

Also present: Dalila Alegria, INC Board
Dagoberto Contreras, INC Board
Carol Alfrey, Conley Outreach

President Lanthrum asked for approval of the minutes of the February 27, 2020 meeting. Upon a motion by Dave Anderson and second by Lois Mack, the minutes were unanimously approved.

Conley Outreach Executive Director Carol Alfrey gave the West Towns report on the clients and activities of Conley Outreach. She explained the new processes put in place during the stay at home order due to COVID-19. Good Grief Camp has been canceled this year due to the pandemic.

Under the Financial Report, Operations Manager Dagoberto Contreras reported on the INC Board finances for the period through April 30, 2020. Overall, Net Income is \$233,484.01.

Contreras reviewed the unaudited client statistics for the fiscal year through April 30, 2020. He reported that 331 Blackberry Township residents received 2,425 units of service for that period. He also presented the building statistics for the same period, reporting that 4 Blackberry residents received 436 units of service.

Executive Director Dalila Alegria reviewed the 2019 Tax Extension Report. She reported that the levy request was \$57,237 and the extension is \$57,220.

Alegria reviewed the preliminary 2020-2021 budget and noted numerous decreases in many expense lines and an increase to rental income.

Contreras presented the approved 2020-2021 Allocations. Contreras reviewed the process used by the Program Committee and the different factors considered in coming to its recommendations.

Under New Business, Alegria shared the recommendation from the INC Board to the Blackberry Township 708 Board for the proposed 2020 mental health tax levy. The increase would be for the 2.3% Consumer Price Index (CPI) allowed under the tax cap, plus any additional levy allowed due to new construction. Anderson made the motion to accept the recommendation for the increase to

the township board. The motion was seconded by Caryn Spitzzeri and passed unanimously. Staff will forward the recommendation to Supervisor Esther Steel.

Contreras informed the board that new Conflict of Interest forms for FY21 may be sent to staff once completed.

Contreras presented the 708 Board with the proposed meeting schedule for 2020-21. Stephanie Butler made the motion to accept the schedule as proposed. The motion was seconded by Mack and passed unanimously.

Alegria announced that this was Anderson's last meeting and thanked him for his many years of service. She also reported Butler's term expired on June 30, 2020. Butler graciously agreed to be re-appointed to another 4-year term. The request for re-appointment will be sent to Supervisor Esther Steel.

Contreras also invited 708 board members to volunteer to participate in one of two different INC Board committees. Descriptions of each committee were discussed and interested board members should contact him directly.

There being no further business to come before the Board, the meeting was adjourned on a motion by Anderson, second by Butler and a unanimous vote at 7:42 PM.

Respectfully submitted,

Donna Harner
Secretary