

INC Board, NFP
BOARD OF DIRECTORS MEETING
Monday, January 27, 2020

MINUTES

Members Present: Christina DeLeon, Joel Grámirez, James Hopp, Cathy Hoyda, Evelyn Hull, Marilyn Jacobsen, Terry Lanthrum, Ken Rojek, Eva Serrano, TJ Vaughan, John Whildin, Russ Wolf, Michael Yagen

Members Absent: Kathleen Hooey, Ray Weaver

Staff Present: Dalila Alegria, Dagoberto Contreras, Colleen Balija

Guests Present: Linnea Windel and Rocio Huerta, VNA Healthcare

President Ken Rojek called the meeting of the Board of Directors of INC Board, NFP for January 27, 2020 to order at 6:57 PM in the INC conference room at 400 Mercy Lane. A roll call sign in sheet was passed for signatures.

Rojek asked for a motion for the approval of the agenda. TJ Vaughan made the motion with a second by Joel Grámirez, it was unanimously approved.

Under Introductions, Executive Director Dalila Alegria introduced Guest Presenters Linnea Windel, President and CEO of VNA Healthcare, and Rocio Huerta, Team Lead of Healthy Families at VNA Healthcare, who gave a brief overview of the services that the agency provides the community. The board thanked them and they left the meeting.

Under Action Items, Rojek asked for approval of the Consent Agenda. James Hopp made the motion with a second by Michael Yagen and it was unanimously approved.

Alegria reported on the 2019 Budget & Appropriation Ordinance, that it was staff recommendation to the board that 100% of the 2019 Tax Levy for use in 2020-2021 be used for Operations and 0% for Building support. Evelyn Hull made a motion that the INC Board recommend to the township 708 boards that 100% of the Levy be used for Operations and 0% for Buildings, with a second by John Whildin, and it was unanimously approved.

Alegria reviewed the Draft One Year Update to Strategic Plan. Vaughan made a motion to approve the updates with a second by Marilyn Jacobsen, and it was unanimously approved.

Under Discussion items, Rojek requested to table the Lyle E. Oncken Community Service Award until further notice. Rojek and Alegria answered questions from the board, and it was unanimously agreed to table the Award until further notice.

The board requested to have the MSW Scholarship named for Jerry Murphy in honor of his years of service. Vaughan made a motion to approve the change with a second by Eva Serrano, and it was unanimously approved.

Under Information Items, Alegria reviewed the Staff Report and highlighted a few of the items.

Alegria reviewed the 2019 Levy Report and noted that with the 1.9% CPI increase and new construction figures, an additional \$42,000 should be expected for FY20-21.

Administrative Assistant Colleen Baliya reported on the Unaudited Bimonthly Service Statistics for period ending December 31, 2019. Six thousand one-hundred ten (6,110) residents received 58,884 units of service. Under Building Stats, 212 residents received 22,392 units of service.

Operations Manager Dagoberto Contreras reported that Tax Receipts received to-date is \$1,933,735.67, which is 100.17% of the total Levy.

Rojek opened discussion regarding the use and ownership of our property and facilities. Property & Facilities Committee Chair Michael Yagen reviewed the history of the buildings. Yagen also reviewed the INC Board's position with landlord responsibilities. After discussion, the board agreed to revisit the use of our property and facilities.

There being no further business to come before the board, Whildin made a motion to adjourn with a second by Christina DeLeon, it was unanimously passed to adjourn the meeting at 8:19PM.

Respectfully submitted,

Eva Serrano
Secretary