

**Blackberry Township
Community Mental Health 708 Board Meeting
Thursday, October 24, 2019**

MINUTES

President Terry Lanthrum called the regular meeting of the Blackberry Township Mental Health 708 Board to order at 7:00 PM on Thursday, October 24, 2019 at the Blackberry Township offices.

Members Present: Stephanie Butler, Donna Harner, Terry Lanthrum, Tim Norris, Caryn Spitzzeri

Members Absent: Dave Anderson, Lois Mack

Also present: Dalila Alegria, INC Board
Dagoberto Contreras, INC Board
Carol Alfrey, Conley Outreach

President Lanthrum asked for approval of the minutes of the June 13, 2019 meeting. Upon a motion by Tim Norris and second by Donna Harner, the minutes were unanimously approved.

Executive Director Dalila Alegria asked for nominations for the office of President of the Blackberry Township Community Mental Health 708 Board for FY20. Terry Lanthrum was nominated by Norris. This motion was seconded by Stephanie Butler. Alegria then asked for nominations for the office of Secretary for FY20. Donna Harner was nominated by Norris, which was seconded by Butler. Both nominees were unanimously elected to serve for FY20.

Under the Staff Report, Operations Manager Dagoberto Contreras reported on the INC Board finances for the period of July 1, 2019, through August 31, 2019. Revenues reported are lower than budgeted due to the nature of 708 tax money receipts. Expenses are at \$416,188.47. Overall, Net Income is \$-75,649.46.

Contreras reviewed the audited FY19 service statistics and noted that 519 residents received 4,826 units of service. Building stats for the year were 3 residents served with 476 units of service. For the first two months of FY20, there were 85 residents receiving 395 units of service and the building stats reported 2 residents with 98 units of service. A description of the 34 programs funded by INC for FY20 was distributed to members.

Alegria shared the recommendation from the INC Board to the Blackberry Township 708 Board for the proposed 2019 mental health tax levy. The increase would be to include the CPI and new construction increase for a total recommended levy of \$57,237.88. Butler made the motion to accept the recommendation to the township board. The motion was seconded by Norris and passed unanimously. Staff will forward the recommendation to Supervisor Steel.

Under Other, the Open Meetings Act was discussed. In order to meet quorum, members of a public body must be physically present at the location of an open meeting.

Contreras also reviewed the 708 Tax Receipts to date. The Blackberry Township portion is \$55,622 with none being collected at this time.

Under New Business, Contreras reviewed the FY19 Annual Report, noting that the layout was the same as last year with minor design changes and updated pictures.

Alegria reviewed the 2018-19 Audit, which indicated no findings and no recommendations by the auditor.

Under Staff Updates, Alegria announced to the board that Eileen Maryanski will be moving to Vancouver, WA and her last day with us is October 25. Alegria also announced that the administrative position has been filled and she will be visiting the 708 boards.

Conley Outreach Executive Director Carol Alfrey gave the West Towns report on the clients and activities. Activities included, attending the Elburn and Sugar Grove Chamber of Commerce meetings, and attended CASA workshop on Bridges Out of Poverty, WTCRT meetings, Kaneland Coalition events, Community Care Team and other happenings detailed in the report that was handed out.

There being no further business to come before the Board, the meeting was adjourned on a motion by Norris, second by Caryn Spitzzeri and a unanimous vote at 7:42 PM.

Respectfully submitted,

Donna Harner
Secretary