

INC Board, NFP
BOARD OF DIRECTORS MEETING
Monday, December 2, 2019

MINUTES

Members Present: Joel Grámirez, James Hopp, Cathy Hoyda, Marilyn Jacobsen, Terry Lanthrum, Ken Rojek, Eva Serrano, TJ Vaughan, Ray Weaver, John Whildin, Russ Wolf, Michael Yagen

Members Absent: Christina DeLeon, Kathleen Hooey, Evelyn Hull

Staff Present: Dalila Alegria, Dagoberto Contreras, Colleen Balija

Guest Present: Eric Ward, Executive Director of Family Counseling Service
Howard Katz, Batavia Township 708 Board

President Ken Rojek called the meeting of the Board of Directors of INC Board, NFP for December 2, 2019 to order at 7:00 PM in the INC conference room at 400 Mercy Lane. A roll call sign in sheet was passed for signatures.

Rojek asked for a motion for the approval of the agenda. TJ Vaughan made the motion with a second by Ray Weaver, it was unanimously approved.

Under Introductions, Executive Director Dalila Alegria introduced Colleen Balija, Administrative Assistant replacing Eileen Maryanski, and Howard Katz, Batavia Township 708 Board. Alegria then introduced Guest Presenter Eric Ward, Executive Director of Family Counseling Service, who gave a brief overview of the services that the agency provides the community. The board thanked him and he left the meeting.

Under Action Items, Rojek asked for approval of the Consent Agenda. John Whildin made the motion with a second by Joel Grámirez and it was unanimously approved.

Alegria reported on the Proposed Budget Revision, noting the one change impacting two line items. Russ Wolf made a motion to approve the budget revision with a second by Eva Serrano and it was unanimously approved.

Vaughan reviewed the Program Committee meeting minutes from Thursday, November 7, 2019 and answered questions from the Board.

Alegria asked the board to consider their position on opening the funding application to new agencies for FY21. After discussion by the board, Wolf made a motion to approve open funding to new agencies with a second by Vaughan and it was unanimously approved.

Under Information Items, Alegria reviewed the Staff Report and highlighted a few of the items.

Balija reported on the Unaudited Bimonthly Service Statistics for period ending October 31, 2019. A total of 4,560 residents received 44,162 units of service. Under Building stats 199 residents received 15,783 units of service.

Operations Manager Dagoberto Contreras reported that tax receipts received is \$1,460,220.77 to date, which is 75% of the total levy of \$1,929,740.30. We are projecting to be over budget in 708 tax revenue by approximately \$18,600.

Under Open Discussion, Hoyda suggested INC Board collaborate with State Representative for the 84th district Stephanie Kifowit to do a topic presentation. Staff will follow up.

There being no further business to come before the board, Cathy Hoyda made a motion to adjourn with a second by Ray Weaver, it was unanimously passed to adjourn the meeting at 7:51PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Eva Serrano".

Eva Serrano
Secretary