

INC Board, NFP
BOARD OF DIRECTORS MEETING
Monday, September 23, 2019

MINUTES

Members Present: Christina DeLeon, Joel Grámirez, Kathy Hooey, James Hopp, Cathy Hoyda, Evelyn Hull, Marilyn Jacobsen, Terry Lanthrum, Ray Weaver, John Whildin

Members Absent: Ken Rojek, Eva Serrano, TJ Vaughan, Russ Wolf, Michael Yagen

Staff Present: Dalila Alegria, Dagoberto Contreras, Eileen Maryanski

Guest Present: Lore Baker, President & CEO of Association for Individual Development

With the absence of President Ken Rojek, Treasurer John Whildin called the meeting of the Board of Directors of INC Board, NFP for September 23, 2019 to order at 7:00PM in the INC conference room at 400 Mercy Lane. A roll call sign in sheet was passed for signatures.

Executive Director Dalila Alegria asked for a motion for the approval of the agenda. Ray Weaver made the motion with a second by Joel Grámirez, it was unanimously approved.

Alegria introduced Lore Baker President and CEO of the Association for Individual Development (AID) who gave a brief overview of the services that AID provides the community. The board thanked her and she left the meeting.

Under Action items, Alegria asked for approval of the Consent Agenda. Terry Lanthrum made the motion with a second by Kathy Hooey and it was unanimously approved.

Treasurer Whildin reported on the Finance Committee's meeting with the auditor. He pointed out that it is a clean audit with no findings or recommendations. Lanthrum motioned to accept the audit with a second by Evelyn Hull the INC Board approved the audit as presented by consensus voice vote.

Alegria presented the updated job description for the positions of Operations Manager and Administrative Assistant. After some discussion, Grámirez made the motion to approve the job descriptions with a second by Marilyn Jacobsen it was unanimously approved.

Alegria reported on the Ad-Hoc Committee's recommendation on the name change. Two choices were discussed and after a motion from Jim Hopp with a second by Christina DeLeon it was unanimously approved to keep the name as is.

Alegria informed the board that she would not be at the November meeting and would like to change the date to a week later Monday, December 2, 2019. With a motion made by Cathy

Hoyda and a second by Hopp, it was unanimously approved to change the November INC Board meeting to December 2, 2019 at 7:00PM.

Operations Manager Dagoberto Contreras reviewed the 2018-2019 Annual Report draft. He asked the board to let staff know if any changes or corrections are needed. After some discussion, Lanthrum motioned to accept the Annual Report with the one revision. Weaver second the motion and it was passed unanimously.

Under Discussion Items, Alegria reported that the IRS/IL 990 reports were completed by the auditor, and a copy was available for the board to review at the meeting and was previously sent electronically to all board members.

Under Information Items, Alegria reviewed the Staff Report and highlighted a few of the items.

Administrative Assistant Eileen Maryanski reported on the audited FY19 service statistics and noted that 9,702 residents received 138,124 units of service and building stats were 276 residents with 38,971 units of services. For the first two months of FY20, the unaudited service statistics were 2,346 residents received 20,047 units of service and building stats were 180 residents received 7,616.

Contreras reported the tax receipts received is \$1,196,133 to date which is 62% of the total levy of \$1,579,330.


Under Staff Updates, Alegria informed the board that this will be Maryanski's last meeting before her move to Vancouver, WA. The board wished her well and thanked her for her many contributions to the organization over the years.

Contreras reported on the Program Committee's Roundtable meeting that will be held on Thursday, November 7, 2019 from 9:00am-11:00am. Eric Ward Executive Director of Family Counseling Services has offered their meeting space. All board members are invited to attend.

Alegria discussed the recipients of the scholarships that INC funds. Names and information were included in the meeting packet.

There being no further business to come before the board, Hoyda made a motion to adjourn with a second by Hooey it was unanimously passed to adjourn the meeting at 7:49PM.

Respectfully submitted,


Eva Serrano
Secretary