

**Sugar Grove Township  
Community Mental Health 708 Board Meeting  
Monday, February 25, 2019**

**MINUTES**

President Sally Bruce called the regular meeting of the Sugar Grove Township Mental Health 708 Board to order at 7:01 PM on Monday, February 25, 2019 at the Sugar Grove Township Board offices.

Members Present: Sally Bruce, Denise Claessens, Lisa Campise, Pam Olsen, Lisa Sestak, Alison Squires

Members Absent: Cathy Hoyda

Also present: Jerry Murphy, INC Board  
Dalila Alegria, INC Board  
Carol Alfrey, West Towns Case Coordinator

President Bruce asked for approval of the minutes of the October 22, 2018 meeting. Upon a motion by Lisa Sestak and second by Pam Olsen, the minutes were unanimously approved.

Under the Staff Report, West Towns Case Coordinator Carol Alfrey gave her report on the activities of Conley Outreach. She stated that the food pantry numbers are lower and should be a good sign that their services are no longer needed. The Kaneland Healthy Youth Coalition had a successful “party smart” table before winter break.

Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2018, through December 31, 2018. Revenues are above budget due to additional 708 tax money received. Expenses are at \$1,334,296.05. Overall, Net Income is \$899,087.12.

Alegria reviewed the unaudited client statistics for July 1 through December 31, 2018. She reported that 448 Sugar Grove Township residents received 1,170 units of service for that period. Building stats for the year were 6 residents served with 483 units of service.

Alegria also reported that INC has received \$1,861,986.22 in tax levies year-to-date. This represents 100% of the total levies. This means we have collected \$18,613.13 more than budgeted for FY19. The Sugar Grove Township portion of that is \$115,503.

Executive Director Jerry Murphy asked the 708 board members to share any events or opportunities for the INC Board staff and Sugar Grove 708 board to provide resources to the community. The board discussed and suggested other opportunities in the community to get the word out about services that are available.

Under New Business, Murphy updated the board regarding the Kane County Mental Health Advisory Committee meeting and their recommendation to the Kane County Public Health Committee. The public health committee decided to table the advisory committee's recommendation and no further action was taken before the committee sunsetted on December 31, 2018.

Murphy reviewed the Budget and Appropriation Ordinance for use of the 2018 Levy to be used in 2019-20. Based on INC staff projections, the INC Board is recommending that 100% of the levy be used for operations and purchase of services with 0% to be allocated for support of the building. Alison Squires moved that the 708 Board approve this recommendation, which will then be forwarded to the township to be included in their aggregate ordinance. The motion was seconded by Lisa Campise, and approved unanimously.

Alegria reviewed the FY20-22 Strategic Plan, explaining that this can be tweaked via the one-year updates. This plan was approved by the INC Board at their January board meeting.

Alegria informed the board that the nomination form for the Lyle E. Oncken Community Service Award is posted on the website. It is a fill in form which people can do online and send back electronically. There will also be a link to the form in the February INC Links. Deadline for nominations is Friday, March 8, 2019.

There being no further business to come before the Board, the meeting was adjourned on a motion by Squires, and seconded by Sestak and a unanimous vote at 7:59 PM.

Respectfully submitted,

Cathy Hoyda  
Secretary