

**Batavia Township
Community Mental Health 708 Board Meeting
Thursday, January 31, 2019**

MINUTES

President Howard Katz called the regular meeting of the Batavia Township Mental Health 708 Board to order at 7:00 PM on Thursday, January 31, 2019 at the Batavia Township Board offices.

Members Present: Garry Brown, Nancy Hubbard, Howard Katz, John West, TJ Vaughan

Members Absent: Helen Sue Krol, Nancy Murphy

Also present: Jerry Murphy, INC Board
Dalila Alegria, INC Board

President Katz asked for approval of the minutes of the October 4, 2018 meeting. Upon a motion by John West and second by TJ Vaughan, the minutes were unanimously approved.

Under the Staff Report, Operations Manager Dalila Alegria reported that the financial reports were unavailable due to fiscal agent's inability to produce them in time. Statements will be provided at a later date.

Alegria reviewed the unaudited client statistics for July 1 through December 31, 2018. She reported that 857 Batavia Township residents received 13,309 units of service for that period. She also presented the building statistics for July 1 through December 31, 2018, reporting that 19 Batavia residents received 1,732 units of service.

Alegria also reported that INC has received \$1,861,986.22 in tax levies year-to-date. This represents 100% of the total levies. This means we have collected \$18,613.13 more than budgeted for FY19. The Batavia Township portion of that is \$375,005.

Executive Director Jerry Murphy asked the 708 board members to share any events or opportunities for the INC Board staff and Batavia 708 board to provide resources to the community. The board discussed and suggested other opportunities in the community to get the word out about services that are available.

Under New Business, Murphy updated the board regarding the Kane County Mental Health Advisory Committee meeting and their recommendation to the Kane County Public Health Committee. The public health committee decided to table the advisory committee's recommendation and no further action was taken before the committee sunsetted on December 31, 2018.

Murphy reviewed the Budget and Appropriation Ordinance for use of the 2018 Levy to be used in 2019-20. Based on INC staff projections, the INC Board is recommending that 100% of the levy

be used for operations and purchase of services with 0% to be allocated for support of the building. Vaughan moved that the 708 Board approve this recommendation, which will then be forwarded to the township to be included in their aggregate ordinance. The motion was seconded by Garry Brown, and approved unanimously.

Alegria reviewed the FY20-22 Strategic Plan, explaining that this can be tweaked via the one-year updates. This plan was approved by the INC Board at their January board meeting.

Alegria informed the board that the nomination form for the Lyle E. Oncken Community Service Award is posted on the website. It is a fill in form which people can do online and send back electronically. There will also be a link to the form in the February INC Links. Deadline for nominations is Friday, March 8, 2019.

Murphy asked the board to consider changing the date of the June meeting due to a scheduling conflict. Brown motioned that the next meeting be held on May 30, 2019. The motion was seconded by West, and approved unanimously.

There being no further business to come before the Board, the meeting was adjourned on a motion by Brown, second by West and a unanimous vote at 7:37 PM.

Respectfully submitted,

Garry Brown
Secretary