

**INC BOARD, NFP**  
**BOARD OF DIRECTORS MEETING**  
Monday, January 28, 2019

**MINUTES**

**Members Present:** Christine DeLeon, James Hopp, Cathy Hoyda, Evelyn Hull, Terry Lanthrum, Ken Rojek, Eva Serrano, TJ Vaughan, John Whildin, Russ Wolf, Michael Yagen

**Members Absent:** Kathy Hooey, John Intrain, Marilyn Jacobsen, Ray Weaver

**Staff Present:** Dalila Alegria, Eileen Maryanski, Jerry Murphy

**Guest(s) Present:** Howard Katz, Batavia Township Clerk and 708 Board President

The meeting of the Board of Directors of INC Board, NFP, for January 28, 2019, was called to order at 7:26PM after the Executive Session in the INC boardroom at 400 Mercy Lane, Aurora by President Ken Rojek. A roll call sign in sheet and card for former fiscal agent Marti Cross was passed. President Rojek asked for the Approval of Agenda. John Whildin made the motion with a second by Evelyn Hull, it was unanimously approved.

President Rojek asked for approval of the Consent Agenda and noted that the Treasurers Report for December 2018 was not included due to Cross being sick. Cathy Hoyda made the motion with a second by Russ Wolf, it was unanimously passed.

President Rojek reported that the 6-member Executive Director Search Committee met and have unanimously recommended to appoint Dalila Alegria as the next Executive Director of INC Board, NFP. A motion was made by TJ Vaughan with a second by Eva Serrano, and it was unanimously approved.

Under Ongoing Business, Administrative Assistant Eileen Maryanski reviewed the unaudited bi-monthly service statistics for the period ending December 31, 2018. There were 5,306 residents served with 62,547 units of service. The Building Stats for this same period were 227 residents with 18,735 units of service.

Alegria reported that INC has received \$1,861,986.22 which is 100% of the total tax levies.

Executive Director Jerry Murphy discussed the 2018 Levy Report which indicates the mental health levy requests sent into the county by the seven townships. Murphy stated that with the CPI of 2.1% plus the new construction could translate to approximately \$60,000 more in funding for FY20.

Murphy went through the Staff Report and highlighted a few of the points. He stated that the report is shorter than usual because of holidays, staff vacation and sick leave time off.

Alegria reported on the 2<sup>nd</sup> quarter FY19 Outcome Measures. She discussed that some agencies numbers were not available because their reports weren't available until after our meeting. She also noted that we are getting better outcome reporting from agencies. It was suggested to put more narrative information in the report.

Under New Business, Murphy reported that it was the staff recommendation to the board that 100% of the 2018 Tax Levy for use in 2019-2020 be used for operations and 0% for building support. Michael Yagen made the motion that the INC Board recommend to the township 708 boards that 100% of the levy be used for Operations and 0% for Buildings. Terry Lanthrum seconded the motion, and it passed unanimously.

Maryanski informed the board that the nomination form for the Lyle E. Oncken Community Service Award for 2019 is posted on the website and will be included in the February INC Links. Nominations deadline is Friday, March 8, 2019.

Alegria reviewed the draft of the Three-Year Strategic Plan. President Rojek briefly reviewed the Goals and Objectives. After some discussion, a motion was made by Christine DeLeon to approve the FY20-22 Strategic Plan, with a second by James Hopp, the plan was unanimously passed.

President Rojek asked for a motion to accept the changes to the By-Laws that were discussed at the November 26, 2018 INC Board meeting. Whildin made the motion to approve the changes, with a second by Hoyda, the motion was passed.

President Rojek opened the floor for Open Discussion. Murphy updated the board and Property & Facilities Committee on receiving 2 bids for the HVAC system. A meeting of the Property & Facilities Committee will be planned for some time in February to discuss further.

There being no further business to come before the Board, Vaughan motioned for an adjournment. There was a second by Hull and it was unanimously passed to adjourn the meeting at 8:14PM.

Respectfully submitted,

A handwritten signature in blue ink that reads "Eva Serrano". The signature is written in a cursive style.

Eva Serrano, Secretary