

**Sugar Grove Township  
Community Mental Health 708 Board Meeting  
Monday, October 22, 2018**

**MINUTES**

President Sally Bruce called the regular meeting of the Sugar Grove Township Mental Health 708 Board to order at 7:00 PM on Monday, October 22, 2018 at the Sugar Grove Township offices.

Members Present: Sally Bruce, Denise Claessens, Lisa Campise, Cathy Hoyda, Pam Olsen, Lisa Sestak, Alison Squires

Members Absent:

Also present: Jerry Murphy, INC Board  
Dalila Alegria, INC Board  
Carol Alfrey, West Towns Case Coordinator

Bruce asked for approval of the minutes of the June 11, 2018 meeting. Upon a motion by Alison Squires and second by Pam Olsen, the minutes were unanimously approved.

Executive Director Jerry Murphy asked for nominations for the office of President of the Sugar Grove Township Community Mental Health 708 Board for FY19. Bruce was nominated by Squires. This motion was seconded by Lisa Sestak. Murphy then asked for nominations for the office of Secretary for FY19. Cathy Hoyda was nominated by Lisa Campise, which was seconded by Olsen. Both nominees were unanimously elected to serve for FY19.

Under the Staff Report, West Towns Case Coordinator Carol Alfrey updated the board on the West Towns activities including WTCRT meetings, Kaneland Coalition events, Community Care Team and other happenings detailed in the report that was handed out.

Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2018, through August 31, 2018. Revenues are above budget due to additional 708 tax money received. Expenses are at \$422,617.17. Overall, Net Income is \$869,488.49.

Alegria reviewed the audited FY18 service statistics and noted that 549 residents received 6,197 units of service. Building stats for the year were 9 residents served with 1,297 units of service. For the first two months of FY19, there were 104 residents receiving 339 units of service and no building stats reported at this time. She informed the board that this was the first time the agencies did the stat reporting online and everything went very smoothly. A description of the 35 programs funded by INC for FY19 was distributed to members.

Alegria also reviewed the 708 Tax Receipts to date. A total of \$1,742,932, or 94% of the anticipated FY17 levy has been collected. The Sugar Grove Township portion of that is \$115,503 which 98% has been collected.

Murphy updated the board on the Kane County Mental Health Advisory Committee activities. He informed the board that a recommendation was made but it is lacking community support. Earlier today the committee had their final meeting before sun-setting at the of calendar year 2018.

Under Other, Murphy requested volunteers to help staff the Kaneland Special Needs Craft Show booth on Saturday, November 3 and the Christmas in Sugar Grove event on December 1<sup>st</sup>. Sestak volunteered to join Alegria at the Kaneland Special Needs Craft show.

Under New Business, Alegria reviewed the FY18 Annual Report, noting that the layout was the same as last year, but included new agency pictures, board member's addresses were removed, and an INC video and events board page was added.

Murphy also reviewed the 2017-18 Audit, which indicated no findings and no recommendations by the auditor.

Murphy announced the INC Board's upcoming Strategic Planning Session. He asked the board to think about any ideas they'd like to share and encouraged them to send them or include in a survey that would be sent to them in November.

There being no further business to come before the Board, the meeting was adjourned on a motion by Hoyda, second by Campise and a unanimous vote at 7:58 PM.

Respectfully submitted,

Cathy Hoyda  
Secretary