

**Kaneville Township
Community Mental Health 708 Board Meeting
Monday, October 15, 2018**

MINUTES

Executive Director Jerry Murphy called the regular meeting of the Kaneville Township Mental Health 708 Board to order at 7:02 PM on Monday, October 15, 2018 at the Kaneville Township offices.

Members Present: Kenneth Schultz, Jody Springsteen, Jeanette Wampach, Alvah Withey

Members Absent: Jan Gramley, Kathleen Hooey, Jennifer Long

Also present: Jerry Murphy, INC Board
Dalila Alegria, INC Board
Carol Alfrey, West Towns Case Coordinator

Murphy asked for approval of the minutes of the June 18, 2018 meeting. Upon a motion by Jody Springsteen and second by Alvah Withey, the minutes were unanimously approved.

Murphy asked for nominations for the office of President of the Kaneville Township Community Mental Health 708 Board for FY19. Kathleen Hooey was nominated by Kenneth Schultz. This motion was seconded by Withey. Murphy then asked for nominations for the office of Secretary for FY19. Jan Gramley was nominated by Jeanette Wampach, which was seconded by Withey. Both nominees were unanimously elected to serve for FY19.

Under the Staff Report, West Towns Case Coordinator Carol Alfrey updated the board on the West Towns activities including WTCRT meetings, Kaneland Coalition events, Community Care Team and other happenings detailed in the report that was handed out.

Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2018, through August 31, 2018. Revenues are above budget due to additional 708 tax money received. Expenses are at \$422,617.17. Overall, Net Income is \$869,488.49.

Alegria reviewed the audited FY18 service statistics and noted that 131 residents received 415 units of service. Building stats for the year were 1 residents served with 25 units of service. For the first two months of FY19, there were 17 residents receiving 54 units of service and no building stats reported at this time. She informed the board that this was the first time the agencies did the stat reporting online and everything went very smoothly. A description of the 35 programs funded by INC for FY19 was distributed to members.

Alegria also reviewed the 708 Tax Receipts to date. A total of \$1,557,922, or 84% of the anticipated FY17 levy has been collected. The Kaneville Township portion of that is \$13,721 which hasn't been collected.

Murphy updated the board on the Kane County Mental Health Advisory Committee activities. He informed the board that a recommendation was made but it is lacking community support. He will continue to keep the board updated until a decision has been made.

Under Other, Murphy requested volunteers to help staff the Kaneland Special Needs Craft Show booth on Saturday, November 3 and the Christmas in Kaneville event on December 1st. Withey volunteered to join Murphy at the Christmas in Kaneville event. Murphy will email board and ask for volunteers for both events.

Under New Business, Alegria reviewed the FY18 Annual Report, noting that the layout was the same as last year, but included new agency pictures, board member's addresses were removed, and an INC video and events board page was added.

Murphy also reviewed the 2017-18 Audit, which indicated no findings and no recommendations by the auditor.

Murphy announced the INC Board's upcoming Strategic Planning Session. He asked the board to think about any ideas they'd like to share and encouraged them to send them or include in a survey that would be sent to them in November.

Under Other, Murphy mentioned receiving an email from Jennifer Long stating conflicting times with her personal schedule for the Monday board meetings. He will have a conversation with her about this and see what is best for both the board and her situation.

There being no further business to come before the Board, the meeting was adjourned on a motion by Schultz, second by Withey and a unanimous vote at 7:56 PM.

Respectfully submitted,

Jan Gramley
Secretary