

INC Board, NFP
BOARD OF DIRECTORS MEETING
Monday, November 26, 2018

MINUTES

Members Present: Christina DeLeon, Cathy Hoyda, John Intrain, Marilyn Jacobsen, Terry Lanthrum, Ken Rojek, Eva Serrano, TJ Vaughan, Ray Weaver, John Whildin

Members Absent: Kathy Hooey, James Hopp, Evelyn Hull, Russ Wolf, Michael Yagen

Staff Present: Dalila Alegria, Eileen Maryanski, Jerry Murphy

Guest Present: Micki Miller, Executive Director of Senior Services Associates

The meeting of the Board of Directors of INC Board, NFP, for November 26, 2018 was called to order at 7:00PM in the INC Board Conference Room at 400 Mercy Lane by President Rojek. A roll call sign in sheet was passed around. President Rojek asked for Approval of the Agenda. Eva Serrano made a motion with a second by TJ Vaughan, it was unanimously approved.

President Rojek introduced Micki Miller, Executive Director of Senior Services Associates, who discussed the programs that they offer to seniors and caregivers. After questions and comments from the board, President Rojek thanked her for coming and she left the meeting. President Rojek also introduced new board member Christina DeLeon and welcomed her to the board.

President Rojek asked for approval of the Consent Agenda. John Intrain motioned to accept the agenda with a second by Terry Lanthrum, it unanimously passed.

Under Ongoing Business, Administrative Assistant Eileen Maryanski reviewed the unaudited bi-monthly service statistics for the period ending October 2018 and 3,658 residents received 41,655 units of service. Building stats for the same period totaled 208 residents served with 12,243 units of service.

Operations Manager Dalila Alegria reported that \$1,853,221.57 in tax levies has been received by INC, which represents 99.53% of the total \$1,861,993.00 levy amount. We are projecting to be over budget in 708 tax revenue by about \$18,500. She also reviewed the first quarter FY19 Outcome Measures.

Executive Director Jerry Murphy reviewed the Staff Report and highlighted a few of the many items listed such as the new videos posted on the website, meeting with new AID Executive Director Lore Baker and applying to be a member of the City of Aurora Commission on Disabilities.

Murphy updated the board on the Mental Health Advisory Committee stating that no recommendations were approved, but he was still waiting for a final report. Once he receives, he will share it with the board.

Under New Business, Murphy discussed the HVAC issues at the 400 Mercy Lane building. The two cracks that were found in the inspection were patched and Edwards Engineering will be supplying different options as to what can be done with the unit.

President Rojek discussed the changes that were made to the By-laws, Personnel Policies and History documents that members received prior to the meeting to review. A vote on the changes will be done at the January 2019 meeting.

Vaughan gave an overview of the Program Committee's roundtable meeting with the agency's executive directors and/or staff members. The meeting gave the agencies a chance to give input on what they felt was missing in services in south Kane County and this will be discussed at INC's strategic planning session in January. The board discussed the funding application for FY20 and came to a consensus on changes. It was determined that no new agencies will be funded, but new programs with existing agencies will be considered.

Murphy presented a proposed revision to the FY19 Budget. The Reserved Fund would be reduced and the Scholarship fund increased in order to grant two MSW scholarships for the 2019-2020 academic year. He also discussed a request from Family Counseling Services for a one time grant to supply initial kits for full battery of standardized assessment tools. President Rojek asked for a motion to accept both the budget revision and FCS request. Marilyn Jacobsen made the motion with a second by Vaughan and both were unanimously approved.

President Rojek explained the changes to the Bank Resolution and after some discussion, asked for a motion to accept. John Intrain made the motion with a second by Serrano, it was unanimously passed.

Murphy informed the board that after 28 years, he is planning on retiring effective no later than June 30, 2019. He will be working with the Executive Committee to start the succession process. President Rojek asked for members to be on the search committee to contact him directly.

There being no further business before the Board, Vaughan made a motion to adjourn with a second by Serrano. It was unanimously passed to adjourn the meeting at 8:48PM.

Respectfully submitted,


Eva Serrano, Secretary