

INC BOARD, NFP
BOARD OF DIRECTORS MEETING
Monday July 23, 2018

MINUTES

Members present: Kathy Hooey, Cathy Hoyda, Evelyn Hull, Marilyn Jacobsen, Terry Lanthrum, Ken Rojek, TJ Vaughan, Ray Weaver, John Whildin, Michael Yagen

Members absent: James Hopp, John Intrain, Eva Serrano, Russ Wolf

Staff present: Jerry Murphy, Dalila Alegria, Eileen Maryanski

Guest present: Howard Katz, Batavia 708 Board President
Carol Speckmann, Executive Director of NAMI-KDK

The meeting of the Board of Directors of INC Board, NFP, for July 23, 2018 was called to order at 7:00PM in the INC boardroom at 400 Mercy Lane, Aurora, IL by President Ken Rojek. A roll call sign in sheet was passed around.

President Rojek asked for approval of the agenda. Michael Yagen motioned to accept the agenda, with a second by Kathy Hooey. The motion was unanimously approved.

Jerry Murphy, Executive Director, welcomed Howard Katz to the meeting. He introduced Carol Speckmann, Executive Director of NAMI-KDK who gave a short presentation on the programs and work being done by NAMI-KDK. After questions from the board, Murphy thanked Speckmann for coming and she left the meeting.

President Rojek asked for the approval of the Consent Agenda. TJ Vaughan made a motion to approve, and with a second by Cathy Hoyda, it was unanimously approved.

Under Ongoing Business, Administrative Assistant, Eileen Maryanski reviewed the unaudited 2017-2018 year-end statistics, noting 10,038 residents have received 181,302 units of service. Building stats for the year were 257 served with 37,186 units of service. These numbers will be audited by staff to ensure accuracy for the Annual Report and given to the board at the September meeting.

Operations Manager, Dalila Alegria, reported on the FY18 fourth quarter Outcomes. She noted that one agency's outcomes would not be ready until August, one is using a new system and one had no information on outcomes, but will be establishing a process for gathering the outcomes.

Alegria reported on Agency Audits. Three agencies and eight programs were audited. Two programs were in full compliance and the others have been given corrective action plans to complete within 30 days. Most problems revolved around inconsistencies in establishing residency by zip codes instead of addresses.

Under Tax Receipts to Date, Alegria reported that INC has received \$747,567.83 in tax levies. This represents 40% of the total levies \$1,861,993.

Murphy informed the board that the tax levy recommendations were submitted to the townships with the New Construction numbers and all but one township approved them. The one township wanted more time and will revisit it at their October meeting.

President Rojek asked the board to review the 2018-2019 Board Committee List for accuracy and if there were any members that wanted to be added to any other committees. There being no responses, the Board Committee list will stay as presented.

President Rojek reviewed the Conflict of Interest Disclosures for the 708 board member and stated that the Executive Committee reviewed and agreed there were no issues.

Murphy explained a few changes to the FY19 Budget. There being no questions, John Whildin motioned to accept the revisions to the 2018-2019 Budget, with a second by Evenly Hull, and it was unanimously passed.

Maryanski passed out the updated FY19 brochure and informed the board that the website has also been updated. The board manual documents section on the website is currently unavailable and Maryanski will inform the board once it is updated.

Murphy reviewed that Staff Report and highlighted a few of the items.

Under Other, Murphy discussed new collaborations with agencies and Alegria informed the board that six students applied for the Latino MSW Scholarship. Three were awarded the scholarship this year.

Under New Business, in Russ Wolf's absence, President Rojek spoke on behalf of the Nominating Committee regarding a candidate for the open at-large position. He stated that a face-to-face with the candidate would be a good practice before a vote of the board. This will be done in the next month and put on the agenda for September.


Murphy informed the INC Board of staff salaries for FY19.

President Rojek discussed the importance of the Strategic Planning meeting scheduled for January 2019. Two dates were given out and Rojek urged members to start thinking of what they want to discuss at the meeting.

Under Other, Murphy updated the board on the status of the Kane County Mental Health Advisory Committee. He stated that the KC Public Health Committee asked for more information. Their next meeting is in August.

There being no further business to come before this Board, Whildin motioned for an adjournment and a second by Ray Weaver and it was unanimously passed to adjourn the meeting at 8:13PM.

Respectfully submitted,


Eva Serrano, Secretary