

**Sugar Grove Township  
Community Mental Health 708 Board Meeting  
Monday, February 26, 2018**

**MINUTES**

President Sally Bruce called the regular meeting of the Sugar Grove Township Mental Health 708 Board to order at 7:00PM on Monday, February 26, 2018 at the Sugar Grove Township Board offices.

Members Present: Sally Bruce, Lisa Campise, Cathy Hoyda, Alison Squires

Members Absent: Emily Chilelli, Jada Hudson, Pam Olsen

Also present: Jerry Murphy, INC Board  
Dalila Alegria, INC Board  
Carol Alfrey, West Towns Case Coordinator

President Bruce asked for approval of the minutes of the October 30, 2017 meeting. Upon a motion by Cathy Hoyda and second by Lisa Campise, the minutes were unanimously approved.

Murphy reviewed the Budget and Appropriation Ordinance for use of the 2017 Levy to be used in 2018-19. Based on INC staff projections, the INC Board is recommending that 100% of the levy be used for operations and purchase of services with 0% to be allocated for support of the building. Hoyda moved that the 708 Board approve this recommendation with date corrections, which will then be forwarded to the township to be included in their aggregate ordinance. The motion was seconded by Alison Squires, and approved by unanimous vote.

West Towns Case Coordinator, Carol Alfrey, reported to the board on the West Towns activities. She shared the service statistics from the Nov. / Dec. period, as well as the WTCRT meetings and programs. She highlighted her collaboration efforts with other agencies to help a Big Rock family. She reported that they are distributing lots of brochures including new topics at Kaneland High School and the dates for the next Good Grief Camp are June 25 – 29, 2018.

Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2017, through December 31, 2017. Revenues are above budget due to additional 708 tax money received than originally budgeted. Expenses are under budget by \$36,384.16. Overall, Net Income is \$897,957.49, which is \$45,656.49 over budget.

Alegria reviewed the unaudited client statistics for July 1 through December 31, 2017. She reported that 301 Sugar Grove Township residents received 2,519 units of service for that period. She also presented the building statistics for July 1 through December 31, 2017, reporting that 9 Sugar Grove Township residents received 770 units of service. A new report detailing the FY18 funded programs was handed out to the board members for them to better

understand the programs and stat numbers reported. This report will be available once a year in July after new contracts and allocations have been confirmed for the new fiscal year.

Alegria also reported that INC has received \$1,799,305.16 in tax levies. This represents 99.49% of the total levies. We have collected \$8,948.57 more than budgeted for FY18. The Sugar Grove Township portion of that is \$110,946.30.

Executive Director Jerry Murphy reported on the Funders' Consortium Application. He stated that the application is now web based and went live on February 5. It will close on March 16.

Under Community Outreach, Murphy noted that it was recommended by various 708 board members to go to libraries in the area to leave brochures and make contact with employees to get the word out regarding the INC Board. All libraries were visited in November and December. The board discussed and suggested other opportunities in the community to get the word out about services that are available.

Under Other, Murphy asked Squires to share her impressions about the tour of the INC Board and the INC-owned property. She said it was eye-opening and appreciates all the services offered for those who need it.

Under New Business, Murphy reviewed the FY19 Objectives for the One Year Update to the Strategic Plan, explaining that this would be the final update prior to the January 2019 Strategic Planning session.

Alegria informed the board that the nomination form for the Lyle E. Oncken Community Service Award is posted on the website. It is a fill in form which people can do online and send back electronically. There was a link to the form sent in the February INC Links. Deadline for nominations is Friday, March 9, 2018.

Murphy updated the board regarding the Kane County Mental Health Advisory Committee meeting and their recommendation to the Kane County Board. The Committee will be recommending that the nine (9) 708 boards be dissolved and combined into one (1) countywide board. Murphy said that no specifics were given and that he would keep the board updated.

There being no further business to come before the Board, the meeting was adjourned on a motion by Hoyda, second by Squires and a unanimous vote at 8:21 PM.

Respectfully submitted,

Cathy Hoyda,  
Secretary