

**Sugar Grove Township  
Community Mental Health 708 Board Meeting  
Monday, February 27, 2017**

**MINUTES**

President Sally Bruce called the regular meeting of the Sugar Grove Township Mental Health 708 Board to order at 7:00 PM on Monday, February 27, 2017 at the Sugar Grove Township Office.

Members present: Sally Bruce, Kevin Geary, Laurene Geary, Cathy Hoyda, Pam Olsen

Members absent: Lisa Campise, Jada Hudson

Also present: Jerry Murphy, INC Board  
Dalila Alegria, INC Board  
Carol Alfrey, West Towns Case Coordinator

Bruce asked for approval of the minutes of the October 24, 2016 meeting. Upon a motion by Kevin Geary and second by Laurene Geary, the minutes were unanimously approved.

Under the Staff Report, West Towns Case Coordinator Carol Alfrey updated the board on West Towns activities. She shared the service statistics from the very busy Nov. / Dec. period, as well as the WT CRT meetings and programs. She stated that webinars are helpful in getting her the information in a cost-effective and convenient manner. She highlighted her work with the PODA (Prevention of Dangerous Acts) youth group at Kaneland High School which changed their name to Snowball. She said they were able to provide 4 scholarships for KHS to attend the Snowball event. She reported that the Clothes Closet has lots of clothes to distribute and the dates for the next Good Grief Camp are June 26 – 30, 2017.

Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2016, through December 31, 2016. Revenues are above budget due to additional 708 tax money received than originally budgeted and an earlier rent payment from our tenant agencies. Expenses are under budget due to slow billing from our funded agencies and equipment maintenance and asset replacement being significantly under budget. Overall, Net Income is \$972,049.66, which is \$87,121.95 over budget.

Alegria reviewed the unaudited service statistics for the first six months of FY17. She reported that 345 Sugar Grove Township residents received 1,969 units of service for that period. In comparison to FY 16 at this time, residents served has increased and units of service have shown a slight decrease.

Alegria reviewed the 708 Tax Receipts for FY16. A total of \$1,775,592.66, or 99.46% of the anticipated FY16 levy was collected. This is \$8,152.59 more than budgeted. The Sugar Grove Township portion of the total is \$108,803 or 99.92% of the extended levy. Executive Director, Jerry Murphy provided information on the Consumer Price Index (CPI).

Murphy reported on the Funders' Consortium Application. He stated that the application was posted on our website on 12.15. It will be due on 03.17. United Way has a more expansive catchment area now so we may see more applications.

Under New Business, Murphy reviewed the Budget and Appropriation Ordinance for use of the 2016 Levy to be used in 2017-18. Based on INC staff projections, the INC Board is recommending that 100% of the levy be used for operations and purchase of services with 0% to be allocated for support of the building. Kevin Geary moved that the 708 Board approve this recommendation, which will then be forwarded to the township to be included in their aggregate ordinance. The motion was seconded by Pam Olsen, and unanimously approved.

Murphy reviewed the One Year Update to the Three Year Strategic Plan, which becomes effective July 1<sup>st</sup>. He highlighted the goals and objectives that related to greater efforts to make sure that all residents in INC's service area are aware of the services that are available and how to access them.

Alegria informed the board that the nomination form for the Lyle E. Oncken Community Service Award is posted on the website. It is a fill in form which people can do online and send back electronically. A link to the form was sent in the February INC Links. Deadline for nominations is Friday, March 10, 2017.

Under Update on INC Board Committees, Murphy reported on the Property & Facilities Committee. Murphy discussed the meetings the committee has had with our funded agencies that are interested in future use of our buildings and/or vacant land. Murphy reported that the Public Relations Committee is setting up a plan to use social media to get information out to the residents of south Kane County. Murphy stated other options are being considered. Murphy encouraged 708 Board members to join one of the committees mentioned or the Program Committee that will be meeting after the applications are due in March.

There being no further business to come before the Board, the meeting was adjourned on a motion by Laurene Geary, second by Cathy Hoyda and a unanimous vote at 8:05 PM.

Respectfully submitted,

Laurene Geary  
Secretary