

**Blackberry Township  
Community Mental Health 708 Board Meeting  
Thursday, February 9, 2017**

**MINUTES**

President Terry Lanthrum called the regular meeting of the Blackberry Township Mental Health 708 Board to order at 7:05 PM on Thursday, February 9, 2017 at the Blackberry Township Office.

Members present: Stephanie Butler, Donna Harner, Terry Lanthrum, Lois Mack, Tim Norris

Members absent: None

Also present: Jerry Murphy, INC Board  
Dalila Alegria, INC Board  
Eileen Maryanski, INC Board  
Carol Alfrey, West Towns Case Coordinator  
Caryn Spitzzeri, Blackberry Township Resident

Lanthrum asked for approval of the minutes of the October 20, 2016 meeting. Upon a motion by Tim Norris and second by Lois Mack, the minutes were unanimously approved.

Under the Staff Report, Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2016, through December 31, 2016. Revenues are above budget due to additional 708 tax money received than originally budgeted and an earlier rent payment from our tenant agencies. Expenses are under budget due to slow billing from our funded agencies and equipment maintenance and asset replacement being significantly under budget. Overall, Net Income is \$972,049.66, which is \$87,121.95 over budget.

Administrative Assistant Eileen Maryanski reviewed the unaudited service statistics for the first six months of FY17. She reported that 305 Blackberry Township residents received 3,675 units of service for that period. In comparison to FY 16 at this time, statistics are slightly up.

Alegria reviewed the 708 Tax Receipts for FY16. A total of \$1,775,592.66, or 99.46% of the anticipated FY16 levy was collected. This is \$8,152.59 more than budgeted. The Blackberry Township portion of the total is \$51,195.97 or 99.52% of the extended levy. Executive Director, Jerry Murphy provided information on the Consumer Price Index (CPI).

Murphy reported on the Funders' Consortium Application. He stated that the application was posted on our website on 12.15. It will be due on 03.17. United Way has a more expansive catchment area now so we may see more applications.

West Towns Case Coordinator Carol Alfrey updated the board on West Towns activities. She shared the service statistics from the very busy Nov. / Dec. period, as well as the WT CRT meetings and programs. She stated that webinars are helpful in getting her the information in a

cost-effective and convenient manner. She highlighted her work with the PODA (Prevention of Dangerous Acts) youth group at Kaneland High School which changed their name to Snowball. She said they were able to provide 4 scholarships for KHS to attend the Snowball event. She reported that the Clothes Closet has lots of clothes to distribute and the dates for the next Good Grief Camp are June 26 – 30, 2017.

Murphy noted that there is a board vacancy. Maureen Obuchowski has moved out of Blackberry Township and therefore resigned. Murphy asked the board to think of individuals who may be eligible to serve.

Under New Business, Murphy reviewed the Budget and Appropriation Ordinance for use of the 2016 Levy to be used in 2017-18. Based on INC staff projections, the INC Board is recommending that 100% of the levy be used for operations and purchase of services with 0% to be allocated for support of the building. Donna Harner moved that the 708 Board approve this recommendation, which will then be forwarded to the township to be included in their aggregate ordinance. The motion was seconded by Stephanie Butler, and unanimously approved.

Murphy reviewed the One Year Update to the Three Year Strategic Plan, which becomes effective July 1<sup>st</sup>. He highlighted the goals and objectives that related to greater efforts to make sure that all residents in INC's service area are aware of the services that are available and how to access them.

Maryanski informed the board that the nomination form for the Lyle E. Oncken Community Service Award is posted on the website. It is a fill in form which people can do online and send back electronically. There will also be a link to the form in the February INC Links. Deadline for nominations is Friday, March 10, 2017.

Under Update on INC Board Committees, Murphy reported on the Property & Facilities Committee. Murphy discussed the meetings the committee has had with our funded agencies that are interested in future use of our buildings and/or vacant land. Murphy reported that the Public Relations Committee is setting up a plan to use social media to get information out to the residents of south Kane County. Murphy stated other options are being considered. Murphy encouraged 708 Board members to join one of the committees mentioned or the Program Committee that will be meeting after the applications are due in March.

Murphy stated that the ACMHAI meeting conflicted with the scheduled June Blackberry Township 708 Board Meeting in June. Mack moved that the June 8, 2017 meeting be switched to June 29, 2017. The motion was seconded by Norris, and unanimously approved.

There being no further business to come before the Board, the meeting was adjourned on a motion by Butler, second by Norris and a unanimous vote at 8:00 PM.

Respectfully submitted,

Donna Harner  
Secretary