

**Batavia Township
Community Mental Health 708 Board Meeting
Thursday, February 2, 2017**

MINUTES

President Howard Katz called the regular meeting of the Batavia Township Mental Health 708 Board to order at 7:01 PM on Thursday, February 2, 2017 at the Batavia Township offices.

Members present: Garry Brown, Howard Katz, Helen Sue Krol, Nancy Murphy, Leigh Tracy, TJ Vaughan

Members absent: Michael Lowery

Also present: Jerry Murphy, INC Board
Dalila Alegria, INC Board

President Katz asked for approval of the minutes of the October 6, 2016 meeting. Upon a motion by Helen Sue Krol and second by TJ Vaughan, the minutes were unanimously approved.

Under the Staff Report, Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2016, through December 31, 2016. Revenues are above budget due to additional 708 tax money received than originally budgeted and an earlier rent payment from our tenant agencies. Expenses are under budget due to slow billing from our funded agencies and equipment maintenance and asset replacement being significantly under budget. Overall, Net Income is \$972,049.66, which is \$87,121.95 over budget.

Alegria reviewed the unaudited service statistics for the first six months of FY17. She reported that 1,028 Batavia Township residents received 12,852 units of service for that period. The statistics show an increase when compared to this time last year of 229 residents and 2,865 units of service.

Alegria also reviewed the 708 Tax Receipts for FY16. A total of \$1,775,592.66, or 99.46% of the anticipated FY16 levy was collected. This is \$8,152.59 more than budgeted. The Batavia Township portion of that is \$355,000.00 or 100.00% of the extended levy.

Executive Director, Jerry Murphy reported on the Funders' Consortium Application. He stated that the application was posted on our website on 12.15. It will be due on 03.17. United Way has a more expansive catchment area now so we may see more applications.

Under New Business, Murphy reviewed the Budget and Appropriation Ordinance for use of the 2016 Levy to be used in 2017-18. Based on INC staff projections, the INC Board is recommending that 100% of the levy be used for operations and purchase of services with 0% to be allocated for support of the building. Nancy Murphy moved that the 708 Board approve this recommendation, which will then be forwarded to the township to be included in their aggregate ordinance. The motion was seconded by Helen Sue Krol, and unanimously approved.

Murphy reviewed the One Year Update to the Three Year Strategic Plan, which becomes effective July 1st. He highlighted the goals and objectives that related to greater efforts to make sure that all residents in INC's service area are aware of the services that are available and how to access them.

Alegria informed the board that the nomination form for the Lyle E. Oncken Community Service Award is posted on the website. It is a fill in form which people can do online and send back electronically. There will also be a link to the form in the February INC Links. Deadline for nominations is Friday, March 10, 2017.

Under Update on INC Board Committees, Murphy reported on the Property & Facilities Committee. Murphy discussed the meetings the committee has had with our funded agencies that are interested in future use of our buildings and/or vacant land. He also shared that he met with Presence Mercy staff. Alegria reported for the Public Relations Committee. A meeting is being set up to plan the use of social media on getting information out to the residents of south Kane County. Alegria stated other options that are being considered are Kane County Connects interview, Channel 17 broadcast. Murphy encouraged 708 Board members to join one of the committees mentioned or the Program Committee that will be meeting after the applications are due in March.

There being no further business to come before the Board, the meeting was adjourned on a motion by Garry Brown, second by Leigh Tracy and a unanimous vote at 7:44 PM.

Respectfully submitted,

Garry Brown
Secretary