

## MENTAL HEALTH AND MENTAL RETARDATION SERVICES, INC.

Monday, November 23, 2009

### MINUTES

**Members present:** Patricia Beebee, Pam Bradley, Sandra Carr, James Feece, Ron Gilkerson, Patricia Kahl, Laura Martinez, Jim Rudnicki, Mary Speers

**Members absent:** Robert Borchert, Roxanne Burrs, Kathy Hooey, John Intrain, Gayle Wolf

**Staff present:** Jerry J. Murphy, Marti J. Cross

The meeting of the Board of Directors of Mental Health and Mental Retardation Services, Inc. was called to order at 7:01 p.m. in the INC boardroom at 400 Mercy Lane, Aurora, Illinois, by President Patricia Kahl. A roll call sign-in sheet was passed.

Motion was made by Pat Beebee to approve the agenda as it stands. A second was made by Sandra Carr and it was unanimously passed.

Approval of the minutes of the September 28, 2009 meetings was moved by Mary Speers. This passed unanimously after a second by Patricia Beebee.

Upon the absence of Robert Borchert, Treasurer, the Assistant Director, Marti Cross, reviewed the October 31, 2009, financial statements for the Building and Operating Funds. In the Building Fund she pointed out that agencies receiving subsidized rent are still paying their rents early. Building and Grounds Maintenance is over budget because of replacing some sprinkler heads and doing sealcoating and striping at AID before winter. It should even out over the winter months. In the Operating Fund, Cross noted that the 708 tax revenue is under the budgeted amount, but since it is budgeted based on previous years and we have two new township supervisors they may pay differently. Expenses appear to be in line with budget. A motion was made by Sandra Carr to accept the treasurer's report for filing. With a second by Ron Gilkerson, it was unanimously passed.

Cross reviewed the Consumer Statistical Report. The report indicated 7,622 residents have been served by INC funded agencies so far this fiscal year, down 529 from the same time-period last year. Units of service are at 145,156, which is down 28,986 from the previous year. She noted that most of the individual agencies reported fewer services this year, probably due to the economy and the state fiscal situation. Staff will be looking into it as we start into the application cycle so the Program Committee will have a good basis to work from. Executive Director Jerry Murphy added that we are no longer funding Big Brothers Big Sisters, which accounts for part of the decrease in services, but agreed that staff would be looking into the numbers after the holidays. He also shared a recent article from the Beacon News regarding how the state being in arrears is affecting local agency services.

As the first item under Old Business, Cross reported that of the \$1,564,520 tax levy for use in 2008-09, INC has received 83.2% or \$1,301,708.92. Tax revenues are still coming in. Murphy added that the final payment has just recently been made to the townships by the county.

Cross reported that the Funders' Consortium Application is now available on INC's website for Fiscal Year 2010-11 and that there were only three partners in the Consortium this time: INC, United Way of the Fox Valley and Aurora Township. Murphy explained that Communities in Schools had previously been a partner, but their funding was cut by the City of Aurora so they have no funds to allocate. City of Aurora Community Development Block Grant has also been a partner in the past but they are handling federal stimulus funds this year, putting them on an earlier timeline. Cross pointed out that applications

are due by January 29<sup>th</sup>, with three hard copies to be delivered to the United Way of Fox Valley by 3:00 p.m. Murphy added that funding of new programs is unlikely, due to the levy being at only 0.1% for an increase. Upon questions from the board, he pointed out that anyone is free to apply and all applications are reviewed by the Program Committee.

Cross gave a summary of potential conflicts of interest to the Executive Committee for review. She pointed out that in previous years, the Executive Committee has found that it is enough that the Board is aware of the potential conflict and the strongest recommendation has been for a board member to recuse themselves from voting on an issue that is a potential conflict. However, each Executive Committee must determine themselves if this is appropriate with the potential conflicts presented.

President Kahl requested that Murphy give the Executive Director's Report. Murphy reported that staff and three INC Board members attended the training presented by CASA Kane County and found it very informative. He also noted that he had attended Suicide Prevention Service's Brunch and presented the 2009 Lyle E. Oncken Award to Stephanie Weber, the Executive Director. The West Towns offices have completed their move from a rental space on Main Street in Sugar Grove to a suite in the old library, which is now the Sugar Grove Township Office. They are renting a space to West Towns with a separate entrance. Murphy gave an update on CEN, noting that they can now provide CEUs for Marriage and Family Therapists. INC provided funds for the necessary licensing. On a sad note, he added that Bruce Conley has taken a turn for the worse and a prayer vigil was being held for him this evening.

Under Other, Murphy reported that December 1<sup>st</sup> is staff anniversaries. Cross will have been with INC for eight years and Murphy for 19 years. The Board offered congratulations.

Moving on to New Business, Murphy reviewed the draft of the 2010-2012 Three-Year Plan. He noted this Plan is brief, considering the state of the economy and the difficulties of planning in the current environment. He added that as things improve, changes can be made in the one-year updates. Many of the Goals and Objectives are carry-overs of the previous plans that could not be completed for the same reasons. Board members provided discussion of the issues, corrections and suggestions. Murphy asked that the content of the plan with suggested changes be considered for approval so it could be mailed. Ron Gilkerson so moved and with a second by Patricia Beebee, it was unanimously passed.

Mary Speers reported for the Nominating Committee. They had reviewed two applicants and were unanimous in recommending Karen Belcher, a parent of a teenager with special needs, to become a member of the INC Board of Directors. Speers made the committee's recommendation in the form of a motion and with a second by Jim Fece it was unanimously passed. Murphy will notify both nominees.

There being no further business to come before this Board, Ron Gilkerson motioned for an adjournment. There was a second by Patricia Beebee and it was unanimously agreed to adjourn the meeting at 8:15 p.m.

The next regularly scheduled meeting will be held Monday, January 25, 2010.

Respectfully submitted,

Marti Cross  
Recorder