

**BLACKBERRY TOWNSHIP  
COMMUNITY MENTAL HEALTH 708 BOARD MEETING  
Thursday, February 17, 2011**

**MINUTES**

The regular meeting of the Blackberry Township Community Mental Health 708 Board was called to order at 7:02 p.m. on Thursday, February 17, 2011, in the Blackberry Township offices by President Terry Lanthrum.

Members present: Mary Gustafson, Donna Harner, Terry Lanthrum, Tim Norris, Kathy Van Dyck

Members absent: Lori Arrigo, Karen Diesel

Also present: Carol Alfrey, West Towns Case Coordinator  
Jerry Murphy, INC Board

President Lanthrum asked for approval of the minutes of the October 14, 2010 meeting. Upon a motion by Tim Norris and second by Mary Gustafson, it was unanimously passed.

Under the Executive Director's Report, Executive Director Jerry Murphy reviewed two recent board trainings conducted with the INC Board, much of which is also applicable to the community 708 boards, one regarding strategic planning and another on the Funders Consortium Application and procedure. Staff answered several questions about the current application process and reported that funding requests are up substantially over last year's funding levels, likely in response to other economic factors affecting the agencies.

Murphy reported on the INC Board finances in the Operating and Building Funds for the period July 1, 2010, through December 31, 2010. The Building Fund revenues are on track, while expenses are higher than anticipated for the first six months of the fiscal year, mostly due to HVAC repairs and asset replacement needs early this fiscal year. In the Operating Fund, 708 revenues were coming in slightly slower than predicted as of 12/31/10 but expenses are also under budget at this point.

West Towns Case Coordinator Carol Alfrey reported on the activities of the West Towns Human Services Network. During November and December West Towns served 277 new clients with 323 contacts and 78 agency referrals. Much of this increased volume was the result of the Holiday Spirit initiative over the holidays. Holiday Spirit provided gifts and other assistance to 63 families, including 141 children. She reported on assistance given to families through the COCS's benevolence funds of \$4,980. She also reported on the recent Kaneland Health Fair and recent WT-CRT meetings. Community Care Team activities and trainings have greatly increased with the efforts of Wendy Peck, CCT coordinator. Fifty-eight early childhood students and/or family members have participated in Family Nurturing Program activities so far this school year. Good Grief Day Camp is scheduled for June 27- July 1<sup>st</sup>. The camp is for kids who have suffered a loss of a loved one in their immediate family. The board thanked Carol for all her hard work.

Murphy reviewed the FY11 client service statistics for the period from July 1, 2010, to December 31, 2010. Number of Blackberry residents served in this period was 393 and units of service totaled 2,591. Residents served represent an increase over the figures for the same periods of the last two

fiscal years. However units of service are a decrease over the same period in FY10. INC staff surmises that this indicates that, while serving the same number of people, those residents are receiving less service per person, in an attempt to serve as many residents as possible.

Murphy reported on FY11 tax receipts to date. Receipts from all seven townships total \$1,563,051 or 99.79% of the extended FY11 levy. Payments from Blackberry total \$43,971.36 or 99.93% of the extended FY11 levy.

Executive Director Jerry Murphy reviewed the status of the Funders Consortium application process. Applications were due on 1/29/11. INC received applications from three agencies that are not currently being funded, in addition to the requests from 21 currently funded agencies. Total increase in requests is over \$227,000, or about 17.5%. The INC staff and Program Committee will meet several times between now and late March to prepare a recommendation for the INC Board. Initial awards will be determined then, with final decisions in May, after the tax levy extension process.

Under Other, Murphy reported to the board about a recent emergency grant awarded to AID for at-risk clients who had lost services due to changes in the way the State of Illinois funds services. He also reported that INC will be participating in a county-wide needs assessment with the Kane County Health Department and the five area hospitals. The assessment should provide valuable data for use in strategic planning this fall. Murphy also indicated that board members should be receiving invitations to a 40<sup>th</sup> Anniversary party for INC sometime in the next two months. Planning is underway by the PR Committee of the INC Board.

Under New Business, Murphy reviewed the Goals and Objectives from the 2011 Plan Update of the Three Year Plan previously mailed to the board. Key elements of the plan include the previously mentioned needs assessment, as well as a strategic planning session by the INC Board this fall, neither of which have been conducted in recent history.

The INC Board has recommended to the Blackberry 708 Board that it indicate to the Blackberry Town Board that the 2010 Levy, via the Budget and Appropriation Ordinance, be used 100% for Operating and 0% for Building. The buildings continue to be self-sufficient at this time. After a short discussion, It was moved by Kathy Van Dyck, seconded by Mary Gustafson, and unanimously approved to forward the B&A ordinance to the town board as proposed.

Murphy mentioned to the board that INC staff will soon be accepting nominations for the Lyle E. Oncken Community Service Award and that a nomination form was attached to the February issue of INC Links.

There being no further business to come before the Board, the meeting was adjourned on a motion by Mary Gustafson, second by Tim Norris and a unanimous vote at 8:15 p.m.

Respectfully submitted,

Mary Gustafson  
Secretary