

**BIG ROCK TOWNSHIP  
COMMUNITY MENTAL HEALTH 708 BOARD MEETING  
Monday, October 26, 2009**

**MINUTES**

The regular meeting of the Big Rock Township Community Mental Health 708 Board was called to order at 7:00 p.m. on Monday, October 26, 2009, in the Big Rock Town Hall by Assistant Director Marti Cross.

Members present: Sandy Carr, Lorraine Hall, Ted McCannon, Wilma Phillips, Donna Richardson, Mary Stola

Members absent: Sue Lee

Also present: Marti Cross  
Mental Health and Mental Retardation Services, Inc.

Cross asked the board to excuse Executive Director Jerry Murphy from the meeting as a member of his family has the flu. The board expressed their wishes for a speedy recovery.

Cross asked for approval of the minutes of the June 22, 2009 meeting. Upon a motion by Wilma Phillips and second by Sandy Carr, it was unanimously passed.

Cross informed the board of the need to elect officers for 2009-10. She asked for nominations for the office of president. Sandy Carr nominated Ted McCannon. With a second nomination for McCannon by Mary Stola and hearing no other nominations, Ted McCannon was declared the new president. He then asked for nominations for the office of secretary. Donna Richardson nominated Wilma Phillips. With a second nomination for Phillips by Sandy Carr and hearing no other nominations, Phillips was declared the new secretary.

Dr. Carol Alfrey reported on the West Towns activities for July and August. It was a busy summer period with 56 new clients having contacted the West Towns offices. Many are looking for financial assistance. Alfrey reported on the summer festivals and school open houses. She also reported that the Sugar Grove West Towns office will be moving at the end of October to a building owned by Sugar Grove Township. The Rainbows program will be offered after the first of the year. She also mentioned grief activities that will be offered at the Conley Farm this month. Carol gave a brief update on Bruce Conley. President McCannon and the board thanked her for the report and all her hard work.

Under the Executive Director's Report, Assistant Director Marti Cross reported on the INC Board finances in the Operating and Building Funds for the period July 1, 2009, through August 31, 2009. In the Building Fund it was noted that our tenant agencies had prepaid rent, resulting in a positive YTD variance for Rental Income. Expenses, overall, were under budget, after adjusting for the lack of a budget figure for depreciation. In the Operating Fund revenue exceeded projections due to earlier than anticipated payments from the townships. Expenses were also under budget, resulting in a positive variance of \$64,595.68 from projections.

Cross reviewed FY09 client statistics for the period from July 1, 2008 to June 30, 2009. She noted this reporting format offers more detail on program usage, in persons served and units of service. The number of Big Rock Township residents served in FY09 was 84. Units of service totaled 1,047. Cross then reviewed the client statistical report for the first two months of FY10, July 1 to August 31, 2009. The new reporting format allows comparison to the base year of FY09, by both agency and program, giving INC

staff additional information to monitor shifts in client usage of the programs. Big Rock residents served in the first two months of FY10 total 17, a decrease of 13 from the previous year. Units of service totaled 68, a decrease of 171 units. Most decreases can be attributed to service cuts that were made by the agencies in July and August in response to drastic cuts by the State of Illinois in DHS funding.

Cross reported on the 708 Tax Receipts to date. A total of \$18,695.86, or 91.02% of the extended levy, has been received from Big Rock Township. From all seven townships \$1,224,326.04 or 78.26% of the total extended levy has been collected.

Cross reviewed the revised 2009-2010 Building and Operating Fund Budgets with the board. These budgets were adjusted after the end of the fiscal year at the July INC Board meeting.

Cross also reviewed the 2009-2010 Allocations authorized by the INC Board and the INC Board decision to fund Hope For Tomorrow for an additional \$13,350 in recovery homes services after Gateway Foundation ceased operation of the Hope House program in July. Gateway was allowed to keep \$13,350 of the funds originally allocated for Hope House, in order to provide additional outpatient mental health and substance abuse services for these women.

Cross discussed recent state budget cuts and effects on local services. The state budget situation is expected to worsen near the end of the calendar year and additional cuts are anticipated. Cross reported that a group of developmental disability consumers and providers may be attempting to put a referendum on a ballot on 2010 to establish a 377 or Developmental Disabilities Levy and Board in Kane County. INC hopes that any DD levy would be coordinated with the existing nine 708 boards in Kane County. Cross also reported Murphy will be working on the Three Year Plan shortly and invited board members to contribute any thoughts or ideas.

Under New Business, Cross presented to the board the approved Annual Report for 2008-09, reviewing the few changes in content and format. The emphasis of the Annual report is to document the flow of local tax dollars from the townships, thru INC, resulting in services for clients of south Kane County.

Cross reported on the 2008-09 Audit of INC's finances. It was a "clean" audit with no findings. A copy of the audit was given to President McCannon and Township Supervisor Sandra Carr.

The Conflict of Interest forms distributed earlier in the meeting were collected by INC staff and will be reviewed by the INC Board Executive Committee after all of the township 708 meetings.

There being no further business to come before the Board, Lorraine Hall made a motion to adjourn. With a second by Donna Richardson and a unanimous vote, the meeting was adjourned at 8:04 p.m.

Respectfully submitted,

Wilma Phillips  
Secretary