

**BATAVIA TOWNSHIP
COMMUNITY MENTAL HEALTH 708 BOARD MEETING
Thursday, October 8, 2009**

MINUTES

The regular meeting of the Batavia Township Community Mental Health 708 Board was called to order at 6:58 p.m. on Thursday, October 8, 2009, in the Batavia Township Offices by Assistant Director Marti Cross.

Members present: Ron Gilkerson, Howard Katz, Sue Krol, Nancy Murphy, T. J. Vaughan

Members absent: Marilyn Erdmann, Lori Rueffer

Also present: Marti Cross
Mental Health and Mental Retardation Services, Inc.

Cross asked the board to excuse Executive Director Jerry Murphy from the meeting as his wife had surgery. The board expressed their wishes for her to have a speedy recovery.

President Ron Gilkerson asked for approval of the minutes of the May 28, 2009 meeting. Upon a motion by Howard Katz and second by Sue Krol, it was unanimously passed.

Cross informed the board of the need to elect officers for 2009-10. Gilkerson asked for nominations for the office of president. Howard Katz nominated Ron Gilkerson. With a second nomination for Gilkerson by Nancy Murphy and hearing no other nominations, Ron Gilkerson was declared the new president. He then asked for nominations for the office of secretary and nominated Sue Kroll. With a second nomination for Kroll by T.J. Vaughan and hearing no other nominations, Sue Kroll was declared the new secretary.

Under the Executive Director's Report, Assistant Director Marti Cross reported on the INC Board finances in the Operating and Building Funds for the period July 1, 2009, through August 31, 2009. In the Building Fund it was noted that our tenant agencies had prepaid rent, resulting in a positive YTD variance for Rental Income. Expenses, overall, were under budget, after adjusting for the lack of a budget figure for depreciation. In the Operating Fund revenue exceeded projections due to earlier than anticipated payments from the townships. Expenses were also under budget, resulting in a positive variance of \$64,595.68 from projections.

Cross reviewed FY09 client statistics for the period from July 1, 2008 to June 30, 2009. She noted this reporting format offers more detail on program usage, in persons served and units of service. The number of Batavia Township residents served in FY09 was 1,859. Units of service totaled 44,867. Cross then reviewed the client statistical report for the first two months of FY10, July 1 to August 31, 2009. The new reporting format allows comparison to the base year of FY09, by both agency and program, giving INC staff additional information to monitor shifts in client usage of the programs. Batavia residents served in the first two months of FY10 total 565, an increase of 60 from the previous year. Units of service totaled 6,023, a decrease of 1,359 units. Most decreases can be attributed to service cuts that were made by the agencies in July and August in response to drastic cuts by the State of Illinois in DHS funding.

Cross reported on the 708 Tax Receipts to date. A total of \$152,000, or 50% of the extended levy, has been received from Batavia Township. From all seven townships \$1,113,405.94 or 71.17% of the total extended levy has been collected.

Cross reviewed the revised 2009-2010 Building and Operating Fund Budgets with the board. These budgets were adjusted after the end of the fiscal year at the July INC Board meeting.

Cross also reviewed the 2009-2010 Allocations authorized by the INC Board and the INC Board decision to fund Hope For Tomorrow for an additional \$13,350 in recovery homes services after Gateway Foundation ceased operation of the Hope House program in July. Gateway was allowed to keep \$13,350 of the funds originally allocated for Hope House, in order to provide additional outpatient mental health and substance abuse services for these women.

Cross discussed recent state budget cuts and effects on local services. The state budget situation is expected to worsen near the end of the calendar year and additional cuts are anticipated. Cross reported that a group of developmental disability consumers and providers may be attempting to put a referendum on a ballot on 2010 to establish a 377 or Developmental Disabilities Levy and Board in Kane County. INC hopes that any DD levy would be coordinated with the existing nine 708 boards in Kane County. Cross also reported Murphy will be working on the Three Year Plan shortly and invited board members to contribute any thoughts or ideas.

Under New Business, Cross presented to the board the approved Annual Report for 2008-09, reviewing the few changes in content and format. The emphasis of the Annual report is to document the flow of local tax dollars from the townships, thru INC, resulting in services for clients of south Kane County.

Cross reported on the 2008-09 Audit of INC's finances. It was a "clean" audit with no findings. A copy of the audit was given to President Gilkerson and one was left for the township supervisor.

The Conflict of Interest forms distributed earlier in the meeting were collected by INC staff and will be reviewed by the INC Board Executive Committee after all of the township 708 meetings.

Cross reported that there is one vacancy on the INC Board at present. One Batavia 708 Board member expressed an interest. Cross suggested that she send a resume that could be forwarded to the Nominating Committee.

There being no further business to come before the Board, Sue Krol made a motion to adjourn. With a second by Nancy Murphy and a unanimous vote, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Sue Krol
Secretary