

**AURORA TOWNSHIP
COMMUNITY MENTAL HEALTH 708 BOARD MEETING
Monday, October 5, 2009**

MINUTES

The regular meeting of the Aurora Township Community Mental Health 708 Board was called to order at 7:10 p.m. on Monday, October 5, 2009, in the INC Offices Board Room by Executive Director Jerry Murphy.

Members present: Jim Hopp, Pamela Olsen, Shirley Ayers Williams, Michael Wueste

Members absent: Joe Croce, John Intrain, Monica Silva

Also present: Jerry Murphy and Marti Cross
Mental Health and Mental Retardation Services, Inc.

Murphy introduced the newly appointed board member, Pamela Olsen. Everyone welcomed her to the board.

Murphy asked for approval of the minutes of the June 1, 2009 meeting. Upon a motion by Jim Hopp and second by Shirley Williams, it was unanimously passed.

Murphy informed the board of the need to elect officers for 2009-10 and asked for nominations for the office of president. Shirley Williams nominated John Intrain. Hearing no other nominations, John Intrain was declared the new president. Murphy then asked for nominations for the office of secretary. Jim Hopp nominated Shirley Williams. Hearing no other nominations, Williams was declared the new secretary. Murphy turned control of the meeting over to Williams.

Under the Executive Director's Report, Assistant Director Marti Cross reported on the INC Board finances in the Operating and Building Funds for the period July 1, 2009, through August 31, 2009. In the Building Fund it was noted that our tenant agencies had prepaid rent, resulting in a positive YTD variance for Rental Income. Expenses, overall, were under budget, after adjusting for the lack of a budget figure for depreciation. In the Operating Fund revenue exceeded projections due to earlier than anticipated payments from the townships. Expenses were also under budget, resulting in a positive variance of \$64,595.68 from projections.

Cross reviewed FY09 client statistics for the period from July 1, 2008 to June 30, 2009. She noted this reporting format offers more detail on program usage, in persons served and units of service. The number of Aurora Township residents served in FY09 was 13,641. Units of service totaled 424,305. Cross then reviewed the client statistical report for the first two months of FY10, July 1 to August 31, 2009. The new reporting format allows comparison to the base year of FY09, by both agency and program, giving INC staff additional information to monitor shifts in client usage of the programs. Aurora residents served in the first two months of FY10 total 3,705, a decrease of 507 from the previous year. Units of service totaled 61,478, a decrease of 10,363 units. Most decreases can be attributed to service cuts that were made by the agencies in July and August in response to drastic cuts by the State of Illinois in DHS funding.

Cross reported on the 708 Tax Receipts to date. A total of \$881,251.41, or 82.01% of the extended levy, has been received from Aurora Township. From all seven townships \$1,104,547.26 or 70.60% of the total extended levy has been collected.

Murphy reviewed the revised 2009-2010 Building and Operating Fund Budgets with the board. These budgets were adjusted after the end of the fiscal year at the July INC Board meeting.

Murphy also reviewed the 2009-2010 Allocations authorized by the INC Board. Murphy discussed the INC Board decision to fund Hope For Tomorrow for an additional \$13,350 in recovery homes services after Gateway Foundation ceased operation of the Hope House program in July. Gateway was allowed to keep \$13,350 of the funds originally allocated for Hope House, in order to provide additional outpatient mental health and substance abuse services for these women.

Murphy also discussed recent state budget cuts and effects on local services. The state budget situation is expected to worsen near the end of the calendar year and additional cuts are anticipated. Murphy reported that a group of developmental disability consumers and providers may be attempting to put a referendum on a ballot on 2010 to establish a 377 or Developmental Disabilities Levy and Board in Kane County. INC hopes that any DD levy would be coordinated with the existing nine 708 boards in Kane County. Murphy also reported he will be working on the Three Year Plan shortly and invited board members to contribute any thoughts or ideas.

Under New Business, Cross presented to the board the approved Annual Report for 2008-09, reviewing the few changes in content and format. The emphasis of the Annual report is to document the flow of local tax dollars from the townships, thru INC, resulting in services for clients of south Kane County.

Murphy reported to the board on the 2008-09 Audit of INC's finances. It was a "clean" audit with no findings. A copy of the audit will be given to President Intrain and Trustee Silva to give to the township supervisor.

The Conflict of Interest forms distributed earlier in the meeting were collected by INC staff and will be reviewed by the INC Board Executive Committee after all of the township 708 meetings.

Murphy reported that there is one vacancy on the INC Board at present. One Aurora 708 Board member expressed an interest. INC staff requested that he send a resume that could be forwarded to the Nominating Committee.

There being no further business to come before the Board, the meeting was adjourned by acclamation at 7:52 p.m.

Respectfully submitted,

Shirley Ayers Williams
Secretary